

# Participant Code of Conduct for Online Youth Programs, Camps, Events

## UNC Community Music School, Fall 2020 Online Private Lessons

Participant Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

The Program has established rules and standards of conduct for all Participants. It is the responsibility of the Parent/Legal Guardian and the Participant to review the Program rules and standards of conduct. Dismissed Participants may not be eligible for a refund of any fees or expenses.

### **Expectations of Participant Behavior and Conduct:**

- I am expected to be respectful of others. Harassment will be not tolerated. Hazing of any kind is prohibited. Cyberbullying is prohibited.
- The inappropriate use of imaging, screenshots, and digital devices is prohibited.
- Challenge myself to learn and advocate for my needs, including requesting help or accommodation when I need it.
- Be an active upstander- do what I can to help others or find help when needed.
- Follow staff, volunteer and guest instructions and raise concerns respectfully.
- Complete assigned individual and group projects on time.
- (If applicable): Contribute ideas and adhere to a youth-driven group agreement.
- Dress appropriately when on video.
- Participate in the digital environment to the same standard as a physical environment, including participating when called on, listening attentively, and minimizing distractions to others.
- Report inappropriate or illegal online behavior:
  - UNC-CH Protection of Minors Office: 919-843-8995, protectionofminors@unc.edu or <https://campussafety.unc.edu/protection-of-minors/parents/>
  - UNC-CH Police Department: 919-962-8100 <https://police.unc.edu/>

### **The following may result in being dismissed from the program:**

- Bullying, harassing or using derogatory language towards another person or group of people.
- Being under the influence of alcohol or drugs.
- Repeated absences or failure to meet agreed upon program work requirements.
- Violation of a University code, policy, or regulation.

**What are the consequences if I do not met expectations of the program?**

- Staff will give me a verbal warning regarding behaviors and actions that are not allowed and, in most cases, give me an opportunity to correct the behavior.
- Depending on the behavior, they may also contact my parent or guardian.
- In some cases, staff may require me to sign a corrective action plan in order to stay in the program.
- Some behaviors may result in immediate suspension or termination.

**PARTICIPANT AGREEMENT**

I understand that as a condition for participating in the Program I must comply with the Program’s rules and standards of conduct and follow all reasonable direction of the Program Staff. Failure to comply with the Program’s rules and standards of conduct or failure to comply with the reasonable direction of Program Staff may result in my being dismissed from the Program.

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**As the parent/guardian I will support my child’s participation in this program by:**

- Making arrangements so my child is able to attend every day of the program, and able to sign-in on time and be prepared; this includes avoiding scheduling appointments during the program so that I can monitor their activity.
- Allowing time at home for my child to complete required assignments.
- Communicating with staff prior to program start time if my child must be absent.
- Not making inappropriate requests of staff that conflict with program guidelines.
- Working together with program staff to resolve issues that arise with my child.
- Reporting illegal or inappropriate online behavior by staff or other program participants:
  - UNC-CH Protection of Minors Office: 919-843-8995, protectionofminors@unc.edu or <https://campussafety.unc.edu/protection-of-minors/parents/>
  - UNC-CH Police Department: 919-962-8100 <https://police.unc.edu/>

**PARENT/LEGAL GUARDIAN AGREEMENT**

I understand that my child will be subject to the rules and standards of conduct of the Program, and the University of North Carolina-Chapel Hill. I further understand that my child’s violation of the rules and standards of conduct or failure to comply with the reasonable direction of Program Staff or University employee may result in my child’s dismissal from the Program. I accept responsibility for all costs that may be associated with removing my child from the Program. I understand that Dismissed Participants may not eligible for a refund of any fees or expenses.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Program staff commit to:**

- Respectful and effective communication with all participants and their parents
- Helping you have a safe and fun experience
- Not sharing any personal information, email or social media account with minor participants
- Addressing problems that are brought to our attention
- Creating an environment where everyone is welcomed and given the opportunity to succeed.
- Any Authorized Adult or Program Staff or other Mandatory Reporter, who, under North Carolina law has reasonable cause to believe that suspected child abuse has occurred, will immediately report the suspected abuse to the University Police Department and/or Child Protective Services Division, and the Protection of Minors on Campus Office 919-843-8995 or protectionofminors@unc.edu .

Program Director or Designated Staff Signature: Catherine P. Zachary

Date: August 17, 2020